York U
UNIVERSITÉ
UNIVERSITY

Department of Psychology
BSB 160 – Psychology
Resource Centre
mmaleki@yorku.ca

SURVEYMONKEY USER'S AGREEMENT FORM

Please complete form and (1) bring signed hardcopy to PRC – BSB 160 or (2) attach PDF of completed form to an e-mail to your supervisor/course director for approval - CC mmaleki@yorku.ca. Upon receipt of form and approval I can send you the login and password. Good luck with your research.

This SurveyMonkey subscription will expire October 31, 2018. It is your responsibility to ***transfer/back up all files/ data*** for your survey(s) from the SurveyMonkey site for future use.

- Everyone uses the same login and has access to all other researcher's surveys using the assigned account (faculty & grad students or undergraduate account).
- Faculty are vouching and responsible for the undergraduate student's use of the program.
- Users must not share the login information with other users. Every user must have a completed form on file.
- Please read the conditions of use detailed below.

User Information – Required:

Full Name:

York E-mail:
(**mandatory**)

Non-York E-mail:
(indicate if you want this address used for communications)

Student #:

Student's Signature:

Status (Psychology faculty member/Psychology Grad Student/ Psychology Undergrad):

Course Director's Name (print):

Course Director's Signature:

Name of Project & /or Survey(s):

Today's Date:

Login Information and Condition of Use:
- SurveyMonkey – http://surveymonkey.com
- This is a shared account.
- Use of this account is your **acceptance and compliance** with the following:

1. All users **share one login and password for multi-user access**.
2. SurveyMonkey does not assign multiple logins and passwords for individual accounts or provide for different access levels. Other users all use the same account and your survey can be seen and potentially accessed by other users.

3. **YOU ARE ***ONLY*** authorized to mount, access & modify your survey.** <u>**Please do not attempt to change/modify or access any of the account, administrative options, details or purchase services/options of the account.**</u>
4. **Undergraduates must have their supervisor's authorization to use this account. Supervisor's authorize and are responsible for their student's use of the account.**
5. You must not share or give the login information to anyone. All users must get their Course Director to authorize their use of the program.
6. Always ***** transfer/back up all files/ data***** for your survey from the SurveyMonkey site for future use. **Undergraduate surveys and data are deleted annually.**