

**PASSPORT YORK single login (formerly FAS
ACCOUNTS) Psychology Lab Account Form
(Undergraduate Students - Type #2)**

To get a type 2 account in the Hebb Psychology Lab you must be authorized by a faculty member. This account entitles you to access the lab between the hours of 8:00 a.m. and 7:00 p.m. Monday through Thursday, and between 8:00 a.m. and 5:00 p.m. on Fridays, for the Fall/Winter Term. Summer Term hours are between 9:00 a.m. and 5:00 p.m. Monday to Friday.

Use type #2 only if you are **not** in a course registered to use the lab. (If you are, contact your instructor.)

Instructions:

- Fill in the form below.
- Sign the form and have your endorsing faculty member also sign the form.
- Submit the form to staff in 159A BSB.
- You will be e-mailed details on your account, generally within 24 hours.

Name:

Student #:

York Email Address:

Non-York Email Address:

I have read and agree to abide by York's Computer Use Policy on the reverse of this form.

Signature:

Date:

Reason for Account:

Expiry Date:

Signature of endorsing faculty member:

Print name:

Signature:

Date:

Office Use Only

Entered D/B:

Emailed:

User Guidelines

For your information York Guidelines for Users of Computing and Information Technology Facilities are included below. The Senate Guidelines are posted on each door into the labs and/or broadcast at the point of access to the system. By entering the lab and/or signing onto the system, the user agrees to abide by these Guidelines.”
(<http://www.yorku.ca/secretariat/legislation/senate/computing.htm>)

Users shall:

1. Be responsible for using these facilities in an effective, ethical and lawful manner.
2. Respect the rights and interests of others.
3. Respect the property of others, including intellectual property.
4. Respect the copyrights of the owners of all software and data they use.
5. Respect the licensing agreements entered into by the University.
6. Respect privacy and confidentiality.
7. Use only those facilities for which they have authorization, whether these facilities are at York University or at any other location.
8. Use facilities and services only for their intended purposes.
9. Take all reasonable steps to protect the integrity and security of the facilities including software and data.
10. Properly identify themselves in any electronic correspondence and provide valid, traceable identification if required by applications or servers within the University's facilities or in establishing connections with the facilities.

Users shall not:

1. Access systems or data without authorization.
2. Alter systems, software and/or data without authorization.
3. Copy software and/or data without authorization.
4. Destroy or remove software and/or data without authorization.
5. Disclose data without authorization.
6. Interfere with the processing of a system, such as deliberately overextending the resources of a system.
7. Misrepresent themselves as another user.
8. Disclose confidential passwords, access codes, account numbers or other authorization assigned to them.
9. Change another person's password without authorization.
10. Use the University facilities and resources for unauthorized purposes, including unauthorized commercial purposes.

Please **DO NOT ignore** prompts to change your passwords, or you risk losing access to your account.